

UPDATED MARCH 2026

Conference on College Composition and Communication (CCCC) Medical Rhetoric Standing Group (MRSB) Bylaws

Article 1: Membership

- Section 1. MRSB membership is open to any member of CCCC who wants to join. All members are asked to join the Rhetoric of Health and Medicine (RHM) listserv (https://medicalrhetoric.com/mailman/listinfo/rhm_listserv_medicalrhetoric.com) or arrange for another way to receive information from the group.
- Section 2. All MRSB members are eligible to serve as officers, and all members are eligible to vote for officers (see Article 6).
- Section 3. Members will be informed of MRSB activities via the CCCC MRSB business meeting, RHM listserv, “Flux: A Space for Rhetoricians of Health and Medicine” Facebook group, and MRSB Bluesky account (these will be referred to as “communication channels” moving forward).

Article 2: Officers

- Section 1. Elected MRSB officers include the Chair, Associate Chair, Communication Officer, At-Large Member, and two Graduate Student Representatives. Each elected officer serves a two-year term. Elections for the Chair and Communication Officer will occur in odd years, and elections for the Associate Chair and At-Large Member will occur in even years. One Graduate Student Representative will be elected in odd years, and one will be elected in even years so there is always one returning and one new.
- Section 2. Individuals may be reelected to any officer role.

Article 3: Officer Duties

- Section 1. Chair
 - Serve as primary liaison to CCCC
 - Serve as the point person/spokesperson for the group
 - Submit the business meeting proposal for CCCC
 - Lead the business meeting at CCCC
 - Facilitate MRSB activities at CCCC
 - Submit the annual report (include an overview of the previous year’s activities and recommendations for future action) to CCCC and MRSB officers within thirty days of CCCC
- Section 2. Associate Chair
 - Assist in planning MRSB activities at CCCC
 - Assist the Chair with MRSB duties and activities
 - Serve as liaison to other relevant standing groups or caucuses
 - Conduct annual elections
- Section 3. Communication Officer

- Assist in planning MRSG activities at CCCC
- Manage the MRSG communication channels and website
- Share relevant notices via MRSG communication channels
- Take minutes at the business meeting at CCCC
- Section 4. At-Large Member
 - Assist in planning MRSG activities at CCCC
 - Create the CFP for the MRSG panel at CCCC, send it to the Communication Officer for sharing/posting, and facilitate the selection of presenters
 - Facilitate the MRSG panel at CCCC
- Section 5. Graduate Student Representatives
 - Assist in planning MRSG activities at CCCC
 - Provide insights on graduate student concerns
 - Plan and facilitate Third Thursday meetings (meetings typically take place in September, October, November, February, March, and April)

Article 4: CCCC Panel

MRSG officers may present on this panel, but it's not required. Panel proposals will be solicited via MRSG communication channels.

Article 5: Business Meetings

- Section 1. A MRSG business meeting will be held each year at CCCC. The meeting will include discussing activities from the previous year, welcoming new members, and facilitating the planning of upcoming activities (e.g., Third Thursdays, CCCC MRSG panel).
- Section 2. The date, time, and location of CCCC MRSG activities, including the business meeting, will be announced via MRSG communication channels at least four weeks in advance.

Article 6: Elections

- Section 1. Elections will be held within a month of the CCCC MRSG business meeting. As communicated in Article 2, Section 1: Elections for the Chair and Communication Officer will occur in odd years, and elections for the Associate Chair and At-Large Member will occur in even years. One Graduate Student Representative will be elected in odd years, and one will be elected in even years so there is always one returning and one new.
- Section 2. Nominees will submit a 200-word statement of interest/experience to the Associate Chair for inclusion in the voting form. Voting will be anonymous and open for one week. The voting form and election results will be announced via the MRSG communication channels.
- Section 3. Nominees who receive the most votes by voting members will be elected.

Article 7: Amendments

- Section 1. Any member can propose amendments to these bylaws at any time (via the listserv or by contacting the Chair directly). Proposed amendments will be approved during the annual election by voting members. If approved, amendments will be effective immediately.
- Section 2. If CCCC-approved policies result in amendments to the bylaws, these changes will be automatically incorporated and will be announced via the MRSG communication channels.

Article 8: Access

The MRSG is committed to access for all members. All materials for this group must be provided in multiple formats and consider the access needs, stated and potential, of all members.

Article 9: Dissolution

If the MRSG does not hold a business meeting at CCCC for two consecutive years, the group is considered dissolved.